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DEAR CAMPER AND PARENTS,

Your exciting adventure at the OU Sooner Flight Academy is about to begin! Enclosed is important information that you and your parents will need to know.

The OU Sooner Flight Academy will hold a parent meeting in our hangar at 6 p.m. Tuesday, May 28. We will cover camp policies and give you a chance to ask questions and meet our staff, as well as other parents. We also will be giving away door prizes, so you won’t want to miss it.

Campers will be supervised at all times by Sooner Flight Academy counselors and high school-age interns. Camp will be in session from 8:30 a.m. until 3:30 p.m. Monday through Friday during the weeks listed on Page 12 of this handbook. Saturday flight will include Cardinals, Condors and Falcons.

Sign-in on Monday morning will begin at 8:15 a.m. for those not participating in Extended Day Curriculum. Parents must walk their camper through the building into the hangar for sign-in. For the rest of the week, 8:30 a.m. drop-off and 3:30 p.m. pick-up can be accomplished in the drive-through lane. Graduation on Friday will take place in our hangar at 2:45 p.m.

Extended Day Curriculum is provided from 7:30 a.m. until 8:30 a.m. and from 3:30 p.m. until 5 p.m. each day (except for Friday afternoon). This Extended Day Curriculum costs an additional fee of $50. Parents must escort the camper in and out of the building each day for Extended Day Curriculum.

Please follow these links to download a medical release form and an activity/publicity release form. Your child will be unable to attend Summer Camp without these updated forms on file. You can drop them off with us during sign-in on the Monday morning of your camp. If your child needs any special accommodations, please let us know in advance, so we can make your child’s experience as enjoyable as possible.

Campers will be involved in many activities throughout the week. It is impractical to call a camper to the phone, except in the case of an emergency. In the event of an emergency, call our office first at (405) 325-1635. If there is no answer, call the Aviation Department at (405) 325-7231 or the OU Police Department at (405) 325-2864.

In addition to these instructions, please pay particular attention to the other camp details included in this handbook. You are going to have five days of fun-filled activities, so come ready!

Blue skies and soft landings,

OU Sooner Flight Academy Staff
FLIGHT PLAN
Payment/Cancellation Policy

You must create a user account on the SFA website to register for camp. There are two options at the time you register.

**OPTION 1** Pay non-refundable $25 application fee.
- Pay in full – camp tuition.

**OPTION 2** Pay non-refundable $25 application fee.
- Apply for partial scholarship. No full scholarships available.
  - If award is received it will be applied to balance.
  - Remaining balance due by May 15th.

The deadline to apply for a partial scholarship has been moved to April 1st. You will be informed by email or regular mail of any award you receive by April 15th. Once you accept in writing, the award will be applied to your balance. The remainder of your balance will be due by May 15th.

If the camp you want to register in is full, you can be added to the waiting list for a full Summer Camp session by going through the normal registration process and selecting the camp session that you want. It should indicate WAITLIST. You will be charged the $25 application fee which will be refunded in the event a spot never opens. If a spot does open and you decline to fill it, your $25 application fee will not be refunded. Each camp session is capped at 24 participants.

We cannot accept online payments for balances due. After the initial registration process, all remaining balances must be paid over the phone by credit card or by check mailed to our registration office at:

**College of Professional and Continuing Studies**
**Office of Admissions, Registration, Records and VA Operations**
**1700 Asp Ave., Room B-1**
**Norman, OK 73072-6400**

If after completing your registration for Summer Camp and you need to cancel, please send an email to flightcamp@ou.edu with that request. You may also send a cancellation request by U.S. mail to Sooner Flight Academy, 1928 Goddard Ave., Norman, OK 73069. Cancellation requests MUST be made in writing. You may be eligible for a refund (excluding the non-refundable $25 application fee) if you cancel registration more than 7 days prior to the camp. If you cancel 7 days or fewer prior to the camp, you will receive a refund minus the $25 application fee and a $100 cancellation fee. No refunds will be given for cancellations requested after the camp has started. Please allow 4-6 weeks to process any refunds.
NAVIGATION DIRECTIONS

Sooner Flight Academy
1928 Goddard Ave.
Norman, OK 73069
(405) 325-1635

Coming from North:
South on I-35
Exit to the left on Highway 77 (merges into Flood Ave.)
Take a right on Goddard Ave.
Follow Goddard to SFA. Look for the sign out front.
If you pass the terminal building (with the control tower), you’ve gone too far.

Coming from South:
North on I-35
Exit to the right on Robinson St.
Turn left on Robinson St. (eastbound)
Turn left on Berry Rd.
Turn left onto Westheimer Dr. and follow it around until you pass the terminal.
SFA is after the terminal on the left side. Look for the sign out front.
If you pass the fire station, you’ve gone too far.
Important Camp Details

Sign-in on the Monday of your camp will begin at 8:15 a.m. Except for Monday morning, drop-off between 8:15 a.m. and 8:30 a.m. and pick-up between 3:30 p.m. and 3:45 p.m. can be accomplished in the drive-through lane in front of our building. Extended Day Curriculum is not offered on Friday afternoons. The camper must be picked up by 3:30 p.m.

Dropping off prior to 8:15 a.m. and/or picking up after 3:45 p.m. will automatically enroll your camper in our Extended Day Curriculum, and the $50 fee will be added to your account (if you were not already enrolled in Extended Day). If the camper has not been picked up by 5 p.m., university policy directs us to notify OUPD.

With parent permission, Eagles campers who have access to personal transportation will be allowed to release themselves at the end of each day. All other campers will only be released to adults on the authorized pick-up list and only after being photo identified. This is for the safety of your child. Please make sure the list of authorized adults is accurate. This information must be submitted during registration, but can be updated any time prior to the start of camp by clicking the parents link on our website.

Campers should wear comfortable clothes: jeans or shorts (in good taste), a light-colored T-shirt or blouse and tennis shoes. Campers will not be allowed to wear flip-flops or open-toed shoes.

Campers must bring a sack lunch each day. Please write the camper’s name on their lunch bag/box and avoid items that might leak. Please do not bring items that need to be refrigerated or microwaved.

Improper behavior will not be tolerated. Parents will be called and asked to pick up their camper if any misconduct occurs. Campers are not allowed to carry weapons of any kind (including pocket knives) while at camp. Any child caught with a weapon will be asked to leave camp immediately. Refunds will not be issued for any camper asked to leave.

If a camper must be absent for a day, we will do our best to ensure that they receive the materials that were used while they were gone. However, some of our activities require the use of contracted professionals. We will be unable to make up those activities with your child when they return to camp. Additionally, because our schedules are designed to be flexible with weather and other factors, it will not be possible to predict exactly what the camper will miss.

Because of the number of students and staff in the program, we must ask that parents and visitors not stay at camp (with the exception of observing flights).

Many of our camp activities require us to be outside. If your child is susceptible to sunburn, please send sunscreen with them or apply it before coming to camp.
STARTING ENGINES
What to Expect on the First Day

ARRIVAL
A parent or guardian must accompany the camper (including Eagles age 17 and under) to sign-in on the first day of camp. If you enrolled in Extended Day Curriculum, sign-in will begin at 7:30 a.m. Sign-in for all other campers will begin at 8:15 a.m. Sign-in will occur in our hangar. Staff members will guide you through the building.

SIGN-IN
You will be given a sign-in checklist to ensure you visit each station, which can be visited in any order. Please have your child remain with you until sign-in is complete and allow 20-30 minutes for the sign-in process. We make every effort to expedite this process. Having your forms filled out in advance will help. Please make sure the list of adults authorized to pick up your child is accurate. The sign-in checklist must be turned in to SFA staff before you leave.

NAME TAGS
A name tag will be given to each child. It must be worn on the upper body at all times during camp.

T-SHIRTS/CAMP NOTE/LUNCH
An academy T-shirt will be given to each child and must be worn during graduation on Friday. Parents/guardians pick up camp note. Campers drop off lunches.

BALANCE DUE
No camper will be allowed to attend camp with an outstanding balance. See payment/cancellation policy page 2.

PICK-UP
Pick-up will consist of a drive-through at our front door. Parents or authorized adults will not be required to leave their car. Simply show your photo identification and tell our staff member the name of your camper you are picking up, and he/she will be brought out to you. Remember, anyone picking up a child must be on the list and show photo identification. This policy exists for the safety of your child. Parents who want to come in to pick up their child are welcome to do so. We ask that you not stop in the drive-through, but rather park in the parking lot. You will have to show ID to the staff member checking IDs before entering the building. Remain on the porch or in the lobby. Signs will be posted to direct you how to enter the parking lot to pick up your camper.
**TAKING OFF**

**Flights**

Children 8 years of age and older may enjoy flights in OU’s fleet of Piper airplanes, which includes Warriors, Arrows and the Seminole. All campers that are eligible to fly will be flying with an FAA Certified Flight Instructor employed by the University of Oklahoma. While we do our best to ensure that campers receive orientation flights, airplane rides are subject to weather and aircraft availability. Inclement weather may require the substitution of activities.

Due to many factors (weather, number of children, etc.), it is difficult to determine the exact time each child will fly. If flights are delayed due to weather, campers will fly at the earliest opportunity when conditions are favorable. Parents and guests are welcome to stay and watch.

Photography is welcome. Please be aware that Westheimer is an active airport. We ask all parents and siblings to stay off the ramp and follow all directions given by OU personnel.

Cardinals and Condors will participate in a 30-minute airplane orientation ride. These rides are typically scheduled for Saturday mornings.

Falcons will participate in a flight during which each camper will have the opportunity to sit in the front seat of the aircraft with the flight instructor. Falcons will fly on Saturday mornings of their camp week.

Eagles 1 campers have the opportunity to pilot an OU airplane with the help of a certified flight instructor. Eagles 1 campers will fly a “cross country” flight that they have flight planned themselves.

Eagles 2 campers will also receive one-on-one instruction from an OU flight instructor as they focus on flying the traffic pattern at the airport.

All campers should eat a light breakfast on the days that they are scheduled to fly. Avoid greasy foods because the flights can be hot and bumpy.
SMOOTH LANDINGS
Graduation

There will be a graduation ceremony for all campers on Friday at 2:45 p.m. in the Sooner Flight Academy hangar.

This hangar is attached to our building. Enter the front doors of the building and staff members will be there to guide you to the hangar.

Please arrive a few minutes early to find seats before the ceremony begins.

- The hangar is not air conditioned, but fans will be circulating the air. Please feel free to bring bottled water to help make you more comfortable.

- Photography will be permitted, so feel free to bring cameras.

- Parents who are unable to attend the graduation ceremony should pick campers up as usual. They will be released at 3:30 p.m. There will be no Extended Day Curriculum on Friday afternoons.

- Campers need to wear their camp T-shirt on Friday. They may wear their T-shirt at any time during camp, but they must wear it on Friday for graduation.

- Please remember to take home your child’s activity bag that will be located in the hallway outside the classrooms. Photos and final student projects will be sent home that day as well.
CAMP DESCRIPTIONS
What Campers Can Expect at Each Level

PENGUINS 1
Penguins 1 is a camp for children who are 6 years old on June 1. This five-day camp is all about bugs that fly.

Campers spend every day having fun and learning new things about the world around them. The airport provides opportunities to explore math, science and technology from a very different perspective. In addition to learning things about all kinds of flying bugs, campers enjoy rockets, kites and, of course, OU's fleet of training aircraft to climb in and explore.

PENGUINS 2
Penguins 2 is a five-day camp for children who are 7 years old on June 1. The camp theme is birds.

Campers spend every day having fun and learning new things about the world around them. The airport provides opportunities to explore math, science and technology from a very different perspective. In addition to learning things about all kinds of birds, campers enjoy rockets, kites and, of course, OU's fleet of training aircraft to climb in and explore.

CARDINALS 1
Cardinals 1 is for campers who are 8 years old on June 1. During this five-day non-residential camp with Saturday morning flight, kids explore the wonders of math, science and history through hands-on, interactive, aviation activities. The camp theme is weather.

The week culminates with an unforgettable and educational airplane flight over Norman. Educational orientation flights are subject to weather and aircraft/pilot availability. Substitution of activities may become necessary.
CARDINALS 2
Cardinals 2 is for campers who are 9 years old on June 1. During this five-day non-residential camp with Saturday morning flight, kids explore the wonders of math, science and history through hands-on, interactive, aviation activities. The camp theme is electricity and communication.

The week culminates with an unforgettable and educational airplane flight over Norman. Educational orientation flights are subject to weather and aircraft/pilot availability. Substitution of activities may become necessary.

CONDORS 1
Condors 1 is a five-day, non-residential camp with Saturday morning flight for kids who are 10 years old on June 1. Campers experience physics, aerodynamics, math, science and engineering skills at a new level. The theme for the week is space science.

Condors 1 campers train like astronauts in the pool, learn about NASA and fly the sky in an OU airplane in this action-packed week of hands-on activities. Airplane educational flights are subject to weather and aircraft/pilot availability. Substitution of activities may become necessary.

CONDORS 2
Condors 2 is a five-day, non-residential camp with Saturday morning flight for kids who are 11 years old on June 1. Campers experience physics, aerodynamics, math, science and engineering skills at a new level. The theme for the week is materials science.

Condors 2 campers learn about different materials used in engineering and design, build and ride hovercrafts and fly the sky in an OU airplane in this action-packed week of hands-on activities. Airplane educational flights are subject to weather and aircraft/pilot availability. Substitution of activities may become necessary.
CAMP DESCRIPTIONS
What Campers Can Expect at Each Level

FALCONS 1
Falcons 1 is a five-day, non-residential camp with Saturday morning flight that engages teens in career exploration. Campers must be 12 years old on or before June 1. The theme for this week is meteorology.

Falcons 1 campers are introduced to a variety of career fields including aviation, engineering and meteorology. A field trip to the National Weather Center brings this career into focus. Falcons get a taste of flight training with some one-on-one instruction from an FAA Certified Flight Instructor. Hands-on activities and problem-solving initiatives keep the campers engaged. Airplane educational flights will take place on Saturday mornings and are subject to weather and aircraft/pilot availability. Substitution of activities may become necessary.

FALCONS 2
Falcons 2 is a five-day, non-residential camp with Saturday morning flight that engages teens in career exploration. Campers must be 13 years old on or before June 1. The theme for this week is engineering.

Falcons 2 campers are introduced to a variety of career fields in aerospace, electrical engineering and mechanical engineering. A field trip to Bergey Energy brings this career into focus. Falcons get a taste of flight training with some one-on-one instruction from an FAA Certified Flight Instructor. Hands-on activities and problem-solving initiatives keep the campers engaged. Airplane educational flights will take place on Saturday mornings and are subject to weather and aircraft/pilot availability. Substitution of activities may become necessary.
EAGLES 1
Eagles 1 is a five-day non-residential camp hands-on introduction to private pilot ground school for teens age 14-18. Campers learn all about flight planning, gain a basic understanding of aircraft instrumentation and plot a course using newly acquired map skills. The theme for this week is Aviation Careers.

Eagles 1 campers train in the OU Flight Training Simulator and spend a day at Will Rogers World Airport in a behind-the-scenes tour. The highlight of the week is one-on-one flight instruction with an FAA Certified Flight Instructor in OU's fleet of training aircraft. Airplane educational flights are subject to weather and aircraft/pilot availability. Substitution of activities may become necessary.

EAGLES 2
Eagles 1 is a pre-requisite for Eagles 2. Please do not register for Eagles 2 if you have not yet attended Eagles 1.

Eagles 2 attendees must be 15 years old or older by June 1. Eagles 2 campers are preparing for college, especially the aviation curriculum here at the University of Oklahoma. An intense learning experience explores aviation science and related career fields through demonstrations, hands-on activities and contact with aviation professionals and faculty. The themes for the week will be teamwork and leadership.

The highlight of the program is one-on-one flight instruction with an FAA Certified Flight Instructor in OU’s fleet of training aircraft. Airplane educational flights are subject to weather and aircraft/pilot availability. Substitution of activities may become necessary.
### SUMMER 2018 CAMP DATES

<table>
<thead>
<tr>
<th>CAMP NAME</th>
<th>COST</th>
<th>CAMP DATES</th>
<th>FLIGHT DAYS</th>
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<tbody>
<tr>
<td>Parents Meeting</td>
<td>----</td>
<td>May 28, 6 p.m.</td>
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<tr>
<td><strong>Penguins Camp</strong></td>
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<tr>
<td>Penguins 1 (Age 6 as of June 1)</td>
<td>$475</td>
<td>June 3-7</td>
<td>No fly</td>
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<tr>
<td>Penguins 2 (Age 7 as of June 1)</td>
<td>$475</td>
<td>July 3-7</td>
<td>No fly</td>
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<tr>
<td><strong>Cardinals Camp - Saturday Morning Flights</strong></td>
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<td></td>
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<tr>
<td>Cardinals 1 (Age 8 as of June 1)</td>
<td>$525</td>
<td>A June 10-14</td>
<td>June 15</td>
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<tr>
<td></td>
<td>$525</td>
<td>B July 8-12</td>
<td>July 13</td>
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<tr>
<td>Cardinals 2 (Age 9 as of June 1)</td>
<td>$525</td>
<td>A June 10-14</td>
<td>June 15</td>
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<td></td>
<td>$525</td>
<td>B July 8-12</td>
<td>July 13</td>
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<tr>
<td><strong>Condors Camp - Saturday Morning Flights</strong></td>
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<td></td>
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<tr>
<td>Condors 1 (Age 10 as of June 1)</td>
<td>$550</td>
<td>A June 17-21</td>
<td>June 22</td>
</tr>
<tr>
<td></td>
<td>$550</td>
<td>B July 15-19</td>
<td>July 20</td>
</tr>
<tr>
<td>Condors 2 (Age 11 as of June 1)</td>
<td>$550</td>
<td>A June 17-21</td>
<td>June 22</td>
</tr>
<tr>
<td></td>
<td>$550</td>
<td>B July 15-19</td>
<td>July 20</td>
</tr>
<tr>
<td><strong>Falcons Camp</strong></td>
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<td></td>
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<tr>
<td>Falcons 1 (Age 12 as of June 1)</td>
<td>$575</td>
<td>A June 24-28</td>
<td>June 29</td>
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<tr>
<td></td>
<td>$575</td>
<td>B July 22-26</td>
<td>July 27</td>
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<tr>
<td>Falcons 2 (Age 13 as of June 1)</td>
<td>$575</td>
<td>A June 24-28</td>
<td>June 29</td>
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<tr>
<td></td>
<td>$575</td>
<td>B July 22-26</td>
<td>July 27</td>
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<tr>
<td><strong>Eagles Camp</strong></td>
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<td></td>
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<tr>
<td>Eagles 1 (Age 14-18 as of June 1)</td>
<td>$625</td>
<td>A June 10-14</td>
<td>June 12</td>
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<tr>
<td></td>
<td>$625</td>
<td>B July 8-12</td>
<td>July 10</td>
</tr>
<tr>
<td>Eagles 2 (Age 15-18 as of June 1)</td>
<td>$625</td>
<td>A June 24-28</td>
<td>June 25, 26</td>
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<tr>
<td>(Must have previously attended Eagles 1)</td>
<td>$625</td>
<td>B July 22-26</td>
<td>July 23, 24</td>
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Please see payment and cancellation policy on page 2.

Note: Sessions A and B for each camp are identical in content. Check summer camp schedule for flying days.

Please check flight schedules at [flightcamp.ou.edu/en/summer-camp](http://flightcamp.ou.edu/en/summer-camp).